Reset Form

IN THE OFFICE OF STATE ADMINISTRATIVE HEARINGS
STATE OF GEORGIA

	:	
	:	Docket No.:
Petitioner,	:	OSAH-
v.	:	
	:	
	:	
Respondent.	:	

SUBPOENA

TO:

YOU ARE HEREBY COMMANDED, to appear in court on behalf of ☐ **Petitioner** ☐ **Respondent** to be:

☐ **Sworn as a Witness**

☐ **Produce** the Document on the Attached List:

_____

_____

The court date, time and location are:

DATE: **TIME**:

LOCATION:

You are required to attend from day to day and from time to time until the hearing is completed or you have been released by the judge.

HEREIN FAIL NOT UNDER PENALTY OF LAW BY AUTHORITY OF THE ASSIGNED JUDGE.

IMPORTANT NOTICE: This subpoena was obtained as a blank form by the requesting party from the Court's website or from the Clerk. Once issued, a subpoena may be quashed by the Judge if it appears that the subpoena is unreasonable or oppressive, or that the testimony, documents, or objects sought are irrelevant, immaterial, or cumulative and unnecessary to a party's preparation and presentation of its position at the hearing, or that basic fairness dictates that the subpoena should not be enforced. The Judge may require the party issuing the subpoena to advance the reasonable cost of producing the documents or objects. OSAH Rule 616-1-2-19.

IF YOU HAVE QUESTIONS, CONTACT THE PERSON ISSUING THE SUBPOENA:	**PROOF OF SERVICE**
This section must be completed by the person issuing the subpoena. Name: Telephone:	This subpoena was served on: ☐ personally ☐by registered or certified mail ☐by delivery to a commercial delivery company for statutory overnight delivery by: Telephone: *A copy of the return receipt for registered or certified mail or a copy of the receipt provided by the commercial delivery company must be attached if not personally served. * This section must be completed by the person issues the subpoena.